

OPTIONAL USER FEE WORKSHEET
For Claiming Deductions

Are these (check one): pre-season estimates? or post-season actuals?
 Permit Number _____ Company Name _____

1. Trip Type (circle one): 1. Commercial River, 2. Commercial River Fishing, 3. Commercial Upland Big Game, 4. Commercial Upland Lion/Bear, 5. Commercial Upland Fishing, 6. Commercial Other

2. Trip Location (area name; if linear, identify from/to) _____

3. Total Client Charges _____ \$ _____

4. Expenses to be Considered for Deduction:

(a) Off-site lodging

o Location/type #1: (e.g., Gunnison / motel):

Lodging cost/person/night of \$ _____ x _____ people-nights = \$ _____

Location/type #2:

Lodging cost/person/night of \$ _____ x _____ people-nights = \$ _____

Total amount claimed for lodging deductions: \$ _____

(b) Long distance off-site transportation

o Location/type #1:

From _____

From _____

To _____

To _____

Number of vehicles/aircraft: _____

Number of vehicles/aircraft: _____

x Allowable rate for vehicles 20 cents/mi. or aircraft @ 40 cents/mi. _____

x Allowable rate for vehicles 20 cents/mi. or aircraft @ 40 cents/mi. _____

x Number of miles claimed _____

x Number of miles claimed _____

x Number of trips this type: _____

x Number of trips this type: _____

= Amount claimed \$ _____

= Amount claimed \$ _____

Total amount claimed for vehicle transportation deductions \$ _____

5. Adjusted Client Charges (Item 3 client charges minus Item 4a & b deductions) \$ _____

6. Nonpublic Lands Discount (upland permittees only)

Time permitted use is to be on public lands _____ % + on Ntl. Forest _____ % = Total _____ %

Find this percentage of time in the 1st column below and enter the corresponding factor from the 3rd column here _____ x the amount in Item 5 above _____ = \$ _____

| Percentage of Total Time on Public Lands | Fee Reduction | Multiplication Factor |
|--|---------------|-----------------------|
| Less than 1-5% | 80% | .20 |
| 6-60% | 40% | .60 |
| 61-100% | None | 1.00# |

7. Use Fees Calculation

Multiply the amount in Item 5 or Item 6, whichever applies, by 3%: \$ _____

8. Assigned Campsite Fees (upland USFS permittees only)

number of campsites on National Forest _____ x \$160) = \$ _____

9. Amount Due BLM Add amounts from Items 7 and 8 \$ _____

Signature _____ Date _____

**SPECIAL RECREATION PERMIT
DEDUCTION DATA SHEET INSTRUCTIONS AND DEFINITIONS**

o GENERAL:

The Special Recreation Permit (SRP) fee structure for commercial use is \$75 annually or three percent of total client charges, whichever is greater. Adjustments to total client charges may be made by subtracting expenses for off-site lodging and long distance off-site transportation expenses as long as the costs are paid for or borne by the permittee and included in the actual amount customers are charged. To claim these adjustments, applicant-permittees must identify all expenses proposed for deduction and be able to provide verifying documents upon request supporting the deductions claimed (e.g., invoices, receipts, etc.). **THE ALLOWANCE OF DEDUCTIONS IS SUBJECT TO APPROVAL BY BLM'S AUTHORIZED OFFICER.**

o SPECIFIC:

1. **Trip Type:** Circle one; explain if "other".
2. **Location:** Identify the particular area(s) or river segment(s) and include ingress and egress sites, camp locations, or other distinct identifiers (e.g., Castle Peak, Dolores River-Slickrock to Bedrock, etc.).
3. **Total Client Charges:** (self-explanatory)
4. **Expenses to be Considered for Deduction:**
 - (a) **Off-site lodging** expenses are costs of motel, campground, etc. on non-public land incurred either before or after the permitted use. Excludes lodging costs at base camps or camps at ingress or egress sites. Please specify locations where the off-site lodging being claimed for deduction is to be provided by the applicant. A people-night is one client lodging for one night.
 - (b) **Long distance off-site vehicle/aircraft transportation** costs allowed for deduction are the costs of vehicle travel from the point where customers are picked up (i.e., office, airport, etc.) to either the applicant-permittee's headquarters or to the local community. Deductions are not allowed for the costs of providing client transportation from the applicant-permittee's headquarters or the local community to the point of entrance to public lands (i.e., trailhead, road, etc.) or vice versa. Transportation deductions are also not allowed for travel occurring after the permitted use begins or before it ends. All travel with customers for trips which exceed 200 miles, one way, may be considered for deduction. However, enter total round trip mileage in the space provided. If the permittee provides client transportation, either the actual amount paid to others or 20 cents per mile per vehicle and 45 cents per mile per aircraft may be claimed. When actual amounts paid to others are being claimed, make only a single entry in the space following "Amount claimed". For costs you incur, complete all blanks. In either case, please indicate the location "From" and "To".
5. **Adjusted Client Charges:** (self-explanatory)
6. **Nonpublic Lands Discount:**

For upland commercial outfitting use only, additional fee reductions for off-public lands use may be applied, having already deducted allowable transportation and lodging expenses. According to the use areas and operations you have mapped and outlined (see Items #2 and #3, Application Form 8370-1), please indicate, from the time permitted use begins until it ends, the percent of time your operation will be on public lands with clients still under your care, supervision, and guidance. Then multiply as shown.
7. **Use Fees Calculation:** (multiply as shown)
8. **Campsite Reservation Fees:** Enter # of campsites reserved and for which a reservation of \$160 each has been included with the SRP application.
9. **Amount Due BLM:** (add as shown)

Please sign and date the sheet. Retention of a copy in the applicant's files is recommended.